

THE IRISH GAME FAIR & FINE FOOD FESTIVAL – incorporating the NI ANGLING SHOW, Shanes Castle, Antrim
24th & 25th June 2017

APPLICATION FOR EXHIBITION SPACE

SPECIAL OFFER IF BOOKED BEFORE 31st JANUARY – 15% DISCOUNT OR IF BOOKING for BOTH SHANES CASTLE & BIRR CASTLE FAIRS 20% DISCOUNT – bookings received after this date full price will apply.

STAND TYPE All Indoor Stands are floored	SIZE	COST	NUMBER OF UNITS	POWER (£50 per point) N.B. It is not permitted to use adaptors or multiblocks with these power points.
Product groupings organised in rows of units of shedding i.e. Floored units with canvas sidewalls with units of 3m frontage 1.Gunmakers Row 2.Anglers Row 3. General Trade Row	3m x 6m 6m x 6m	£450.00 £700.00		
4.Woodcock & Salmon Pavilion; 5. Tourism & Crafts Pavilion and 6. General Trades Pavilion Floor space only in quality framed pavilions with wooden flooring	3m x 3m 4.5m x 3m 6m x 3m	£300.00 £400.00 £500.00		
7. Outdoor Plots are provided in units of 6m, 9m and 12m depths. <u>Plots booked must include space for exhibition structure and vehicle (if appropriate)</u>	6m x 6m 9m x 6m 9m x 9m 12m x 9m 12mx12m 18m x12m	£350.00 £450.00 £550.00 £650.00 £700.00 £850.00		
8. FINE FOOD FESTIVAL PAVILION Floor space only in quality framed pavilion with wooden flooring.	3m x 3m 4.5m x 3m 6m x 3m	£325.00 £425.00 £525.00		Includes one power point

Please note we will not be offering table & chair rental. All prices of 'indoor stands' subject to VAT at the standard rate

Please receive this as my/our application for space and other requirements at The IRISH GAME FAIR & FINE FOOD FESTIVAL 2017. I/We acknowledge receipt of the EVENT Regulations and agree that I/We and all persons in my/our employment shall abide by them. I/We enclose my/our deposit of 50%, and agree to pay the balance of 50% by the 31st May 2017. PLEASE MAKE CHEQUE PAYABLE TO : Country Lifestyle Exhibitions Ltd. Cranley Hill, 5b WOODGRANGE ROAD, DOWNPATRICK BT30 8 JE

Signature of Exhibitors Product exhibited:

.Name (Block Capitals) Best Contact Method:.....

RISK ASSESSMENT /FIRE ASSESSMENT FOR EXHIBITION STAND/PRODUCTS ON DISPLAY

Name Of Company :	Address :	Telephone Number:
		Email :
Products to be exhibited:	Date of Assessment :	Signature of Assessor:
POTENTIAL HAZARDS: To Be Completed	PERSONS AT RISK:	CONTROLS TO MINIMISE RISK: To Be Completed
List any item of stock or equipments that may pose a hazard to staff or public including erection of displays	You, your staff, customers or members of the public	List what steps you have taken to minimise risk
FIRE ASSESSMENT		
POTENTIAL HAZARDS: To be completed	PERSONS AT RISK:	CONTROLS TO MINIMISE RISK:
List any item of stock, display material equipment, tentage, heaters, generators, fuel, gas cylinders that create a potential fire hazard	You, your staff, customers or members of the public	List what steps you have taken to minimise risk on site. Also confirm that you have an approved Fire Extinguisher

Please note : A certificate of trading insurance including public liability insurance should also be supplied with this application

Irish Game Fair 24 & 25 June 2017 Shanes Castle, Co Antrim

TRADE STAND REGULATIONS

1. ORGANISATION OF SHOW

The Irish Game Fair is organised by Country Lifestyle Exhibitions Ltd.

The Fair is organised in association with Irelands top country sports and living media Irish Countrysports and Country Life Magazine. See; www.countrysportsandcountrylife.com.

2. APPLICATION FORMS

Completed application forms should be returned to the organisers as soon as possible, stand space being allocated on a 'first come —first served' basis.

3.ACCOUNTS

Exhibitors should pay 50% on booking and the 50% balance by the 8th June 2017

4. CANCELLATION BY APPLICANT

In the event of cancellation by an applicant, the applicant remains liable for the full amount on the invoice/statement. However the organisers will endeavour to relet the space and if successful the original applicant will receive a refund.

5. PREPARATION FOR THE SHOW

Exhibitors, their staff, their contractors and their vehicles must use the entrances and exits specified by the organisers who can accept no responsibility for either receiving goods delivered to the Show or for unloading them.

6. SITE PREPARATION

(a) Each exhibitor should report on arrival to the Show HQ, to be shown the exact site allocated to

them. All contractors should similarly report to the Show HQ so that their structures, tents, marquees and screening shall be correctly sited. If this procedure is not adopted, the organisers reserve the right to have dismantled and removed any stand not complying with these Regulations, (b) Exhibitors are permitted to employ their own contractors to supply and erect tents, marquees canvas screening, flag-poles, tables, chairs, floral displays and shell schemes at their own expense as they may require, but exhibitors so doing must make sure that such contractors comply with these regulations. A further copy will be sent on request.

7. OCCUPATION OF STANDS

(a) Exhibitors booking inside stands can erect their displays from 10am on Friday preceding the Show.

(b) Exhibitors booking outdoor plots can erect their displays from 9am on the Thursday preceding the Show.

(c) No exhibitor may occupy any space other than that allocated to them and paid for by them.

This means that ropes, pegs, tow-bars, sign boards, fascias, etc., must all be within the boundaries of the stand, and must not obscure neighbouring stands

(d) All stands must be in the name of the company or individual to whom they have been allotted. No Exhibitor may sub-let, divide, assign or share any space allotted to them without the permission of the organisers.

8.MANNING of STANDS

Hours of opening: Trade stands must be open from 10.00 hrs to 18.00 hrs on Saturday and Sunday. Stands should be manned by at least one adult during these periods.

9. FIRE AND SAFETY PRECAUTIONS

It shall be the responsibility of exhibitors to ensure that their stands are soundly erected and

constructed with properly fire proofed materials and that their stands and exhibits are at all times safe. All stands must be equipped with an approved pattern fire extinguisher. At no time may a vehicle be parked inside a covered stand. The exhibitor should also carry out a safety audit and risk assessment of their products, exhibits and their final exhibition stand which the site manager and/or event safety advisor can examine on final erection of the exhibit. If you require a template for this please contact the organisers.

The organisers reserve the right to request that the exhibitor make the relevant safety adjustments to any products or exhibits or exhibition stand. Exhibitors are also expected to look after the welfare and safety of their staff and others with regard to the unloading and loading of vehicles and the erection of their stand.

10. SECURITY AND INSURANCE OF PROPERTY

(a) The organisers will provide a limited security service from the Wednesday preceding the Show to the Monday following the Show with additional security arrangements in operation on the Friday and Saturday. However, the organisers are not responsible for the security or safety of exhibits or any personal effects or tools of trade belonging to exhibitors, their staff, and general public or to any contractors employed by exhibitors or of any structures on their stands.

b) Exhibitors are strongly advised to make adequate insurance arrangements for the protection of their goods and must have insurance cover for, their employees and visitors visiting their stand. These should also cover the period after the Show closes until the goods are removed.

11. TIDINESS

Exhibitors must ensure tidiness on their stands, and on the space in front of their stands to a depth of 6ft at all times and must provide their own bin for waste.

12. CONSEQUENTIAL DAMAGE

(a) Exhibitors and competition/demonstration organisers have no claims for damages of any kind against the organisers, in respect of any loss or damage consequent upon the prevention, postponement or abandonment of the Show for any reason.

(b) Exhibitors and competition/demonstration organisers are responsible for any and all damage or injury to persons or property occasioned by any of the competitions or demonstrations or exhibits or stands or appliances or any act or omission by them or their servants, agents or contractors employed on the Show. Stand holders shall be responsible for the safety of all exhibits and machinery capable of causing injury which must be safe-guarded to the satisfaction of the organisers.

(c) Exhibitors and competition/demonstration will indemnify the organisers of the Show in respect of injury to persons in their employ (including the principals) and potential damage to all property belonging to them.

13. VEHICLES

(a) During the opening hours of the Show no movement of vehicles is permitted in the stand area, all Standholder's (and their contractors') vehicles, must be parked in the official Car Parks

(b) The avenues between stands and behind stand, must be kept clear at all times before during and after the Show

14. LIVE EXHIBITS

Exhibitors should be responsible for complying with the current laws, rules and regulations of the United Kingdom, County or District regarding all live exhibits.

15. CATERING ON STANDS

As full catering arrangements have been made for visitors to the site, through the official caterers, exhibitors may not offer visitors to their stands any paid refreshments unless with the specific written agreement of the organisers.

16. ELECTRICITY

Standholders requiring electrical supplies should normally arrange these with the organisers. If permission is granted to use their own generators, the safety of such generators and any electrical connections made to them is the responsibility of the stand holder who must indemnify the organisers against any claims arising out of their use.

17. SALE AND ADVERTISEMENT

(a) No exhibitor shall exhibit, sell or offer for sale or advertise any article at the Show other than on the stand allotted to him.

(b) The organisers shall have the power to expel from the ground without any compensation any exhibitor or their representative who in their opinion behaves in such a manner as to cause annoyance to any other exhibitor or members of the public.

18. PHOTOGRAPHY

No professional photography is permitted at the Show except by permission of the organisers.

19. CLOSING DOWN

(a) Exhibitors, their employees or contractors, must not begin to close up, take down. or dismantle their stands, or pack up their exhibits,

until 6.00 pm on the last day

(b) All exhibits in marquees must be removed by 1pm on the Monday following the Show. All other stands and exhibits must be removed by 3.30pm on the Tuesday following the Show. Exhibitors must leave their stand sites entirely clear of litter, and particularly of nails, pins, metal, glass, etc., involved in the erection and dismantling of their stands. Waste skips will be provided at the site. It is the responsibility of exhibitors to transfer their litter to these skips. Any litter left on the site will be cleared at the exhibitors expense.

20. INTERPRETATION

(a) The Show Organisers reserve the sole right to interpret these or any other prescribed conditions and regulations and to settle arbitrarily and determine all matters, questions or differences in regard thereto or otherwise arising out of or connected with or incidental to the Show.

(b) In the event of cancellation of the Show due to any cause whatsoever the monies for such Trade stand space will only be refunded if such cancellation is made more than 30 days prior to the date of the show.

(c) Application for trade stand space confirms acceptance of these regulations and conditions, and space will be allocated on that understanding.

COUNTRY LIFESTYLE EXHIBITIONS LTD

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